



# Management Accountant

FACULTY OF SCIENCE  
ACADEMIC DIVISION



## About QUT

QUT is a major Australian university with a global outlook and a 'real world' focus. We are one of the nation's fastest growing research universities and our courses are in high demand.

We are an ambitious and collaborative institution that seeks to equip our students and graduates with the skills they will need in an increasingly disrupted and challenged world. We are transforming the student experience we offer our 50,000 students and we place a premium on the international and national accreditation of our various professional degrees.

Our internationally award-winning Science and Engineering Centre is home to The Cube, acknowledged as one of the world's largest digital interactive learning and display spaces. QUT established the world's first Creative Industries Faculty, and we invest heavily in collaborative learning and interdisciplinary research environments, including the \$95M Education Precinct.

Further information about QUT can be obtained from the website at [www.qut.edu.au](http://www.qut.edu.au).

### Our Vision

QUT's [Blueprint 6](#) is our institutional strategic plan. The Blueprint formalises QUT's ambitions and declares our strong sense of purpose which is to provide transformative education and research relevant to our communities. It provides a framework and strategies to enable QUT to realise our vision to be the university for the real world and identifies the following priorities:

- support aspiration and inclusion
- encourage creativity and entrepreneurship
- embrace digital transformation and technology
- embed principles of health and wellbeing
- support Indigenous Australian engagement, success and empowerment
- enable professional engagement and ethical leadership and,
- focus on the environment and sustainability

Aligned to and supporting our vision are the QUT Values. These Values highlight what makes QUT distinct and successful. Providing a compass for our decisions, actions and behaviours and strengthening our community.

### QUT Values

- Ambition
- Curiosity
- Innovation
- Integrity
- Inclusiveness

## About the Faculty

The Faculty of Science aims to explore the frontiers of our physical and digital worlds to drive innovation and develop solutions to complex, real-world challenges. We deliver distinctive programs in Information Technology, Mathematics and Science to meet industry demands for data-driven and technological capabilities.

Through long standing collaborations with partners such as Queensland Government, CSIRO, Australian Space Agency, Bank of Queensland, Suncorp, Asahi Kasei Corporation, Sumitomo Electric Industries, Technology One and Aurecon, the Faculty remains at the forefront by facilitating learning that is delivered on campus, online and in the real-world. Strong industry connections enable us to address complex challenges through research and innovation, as well as offer our students relevant and practical learning experiences.

Our Schools are established around disciplines that promote collaboration in teaching and research. These include:

- School of Biology and Environmental Science
- School of Chemistry and Physics
- School of Computer Science
- School of Earth and Atmospheric Sciences
- School of Information Systems
- School of Mathematical Sciences

The Faculty is renowned for its translational research expertise in areas such as climate change, energy, geosystems, food security and water resource management. The Faculty is home to outstanding researchers of international distinction, including four ARC Australian Laureate Fellows and the Australian Centre of Excellence for Mathematical and Statistical Frontiers. Our Research Centres include:

- Centre for Agriculture and the Bioeconomy
- Centre for Data Science
- Centre for Materials Science
- Centre for Clean Energy Technologies and Practices

- Centre for the Environment
- Centre for Waste Free World

The Faculty is led by the Executive Dean and the Executive Management Team which includes the Executive Dean, Deputy Dean, Heads of School, and the Faculty Operations Manager.

## About the Position

The Management Accountant is responsible for the provision of financial management advice and services to the Faculty, supporting the achievement of business and service delivery objectives.

The role delivers sound financial analysis and provides support and advice to leaders to inform periodic financial planning, budgeting, costing, forecasting, monitoring and reporting.

The Management Accountant is a key member of the Faculty professional team, providing support and guidance on complex financial issues and identifying opportunities to continuously improve team performance and build capability that is aligned to current and future client needs and service delivery requirements.

This position reports to the Senior Management Accountant for supervision, workload management and for Performance Planning and Review (PPR).

### Key responsibilities include:

- Working with the Senior Management Accountant, and other financial professionals, identify portfolio requirements and issues, align proactive financial solutions and coordinate the allocation of finance resources to deliver high quality advice and services.
- Assist with budgeting, cost modelling and ongoing monitoring and reporting activities for the Faculty portfolio, ensuring budgetary practices remain responsive to changing and environmental factors.
- Partner with Faculty leaders to manage budgets, establish financial controls and reporting disciplines, and embed appropriate financial risk management practices.
- Assist the Senior Management Accountant with the preparation of business cases that guide the selection, validation and prioritisation of Faculty business strategies and plans.

- Provide support and guidance on financial issues.
- Contribute to identifying opportunities to continuously improve team performance and build capability that is aligned to current and future Faculty needs and service delivery requirements.
- Comply with health and safety policies, procedures, hazard reporting and safe work practices.

To ensure job flexibility the successful appointee may be required to:

- perform any other duties as nominated by the University consistent with the relevant classification descriptors detailed in the Enterprise Agreement. Staff undertaking any new duties will receive training;
- participate in job rotation or multiskilling in consultation with their supervisor;
- work across campuses

### Type of appointment

This appointment will be offered on an ongoing, full-time basis.

### Location

Gardens Point campus.

## Selection Criteria

1. Education, training and/or experience equivalent to the completion of a relevant discipline with at least four years' subsequent relevant experience.
2. Financial management skills in working with large budgets using a range of corporate financial systems and demonstrated experience in applying financial governance principles.
3. Demonstrated ability to problem solve issues, evaluate processes and contribute to a high performance culture.
4. Highly developed digital literacy skills with demonstrated high level proficiency with the Microsoft Office, business reporting, and financial packages such as Oracle.
5. High level interpersonal and verbal communication skills with the ability to quickly establish rapport, manage collaborative working relationships and engage with diverse groups.
6. Professional membership of The Australian Society of CPA, Institute of Chartered Accountants or equivalent.



## Remuneration and Benefits

The classification for this position is Higher Education Worker Level 7 (HEW7) which has an annual remuneration range of \$101,955 to \$111,526 pa. Which includes an annual salary range of \$86,889 to \$95,045 pa and 17% superannuation.

In July 2020 QUT staff voted in favour of a variation to its Enterprise Agreements. The variations were approved by the Fair Work Commission in August 2020.

The variation impacts leave loading (for new staff no loading will be paid or accrued during the period the variation is in effect), salary increases (the salary increase which was due to occur in the first full pay period of December 2020 has been deferred until the first full pay period of December 2021) and superannuation (superannuation will be paid to staff as though the salary increase which would have been paid in December 2020 has taken effect and, subject to the rules of the superannuation fund, a defined benefit member will continue to make contributions in alignment with the contributions made by the University). A link to the variation is [here](#).

Beyond personal and professional fulfilment, a career at QUT brings a broad range of tangible benefits. With competitive remuneration including superannuation, the University offers real and generous benefits.

QUT is a high quality and flexible organisation that is proud of its excellent employment conditions which include but are not limited to:

- Reduced working year scheme
- Parental leave provisions
- Study support encompassing leave and financial assistance
- Comprehensive professional development
- Salary Packaging

Further benefits can be found at the [Working at QUT](#) page.

## Information for applicants

The position is open to current staff members of QUT who have ongoing full-time work rights in Australia. Former QUT staff members who were employed at 23 April 2020 are also eligible to apply for this position. Please indicate your eligibility within the application questions. In support of our strategic priority of Indigenous Australian success, Aboriginal

Australians and Torres Strait Islander people who are not QUT staff are also eligible and encouraged to apply.

Applicants who reach the final stage of the selection process will be expected to undergo a check of their criminal history. Those matters which do not have an impact on the inherent requirements of the position will not be taken into consideration. Applicants will be provided with an opportunity to discuss the outcome of the check before a decision on appointment is made.

For further information about the position, please contact Mitul Shah, Senior Management Accountant, on (07) 3138 2495; or for further information about working at QUT contact Human Resources on (07) 3138 4104.

Candidates who are interested in the position are encouraged to apply even though they may feel they are not strong on individual selection criteria.

In assessing merit, the panel will take into consideration “performance or achievement relative to opportunity”. We recognise that many staff today have a range of personal circumstances, and career histories that challenge traditional ideas of a staff member. This may mean, for example, prioritising the quality of achievement rather than the quantity, as considerations of part-time employment, career interruptions and significant periods of leave are taken into account when assessing performance or achievement.

## How to Apply

For further information and to apply, please visit [www.qut.edu.au/jobs](http://www.qut.edu.au/jobs) for reference number **21090**.

When applying for this position we encourage you to upload your response to the selection criteria.

**Applications close 8 February 2021**